

Public Schools of Calumet, Laurium & Keweenaw

Announcement of Position Vacancy

- Title of Positions:** Child Care Infant/Toddler Caregiver
- General Description:** Provide educational services with assigned children ages 6 weeks to 2 years applying best practices for infant/toddler care.
- Qualifications:** Must be at least 18 years of age * Possess a High School Diploma or GED * Must submit to various background checks completed by the Department of Human Services and the Michigan State Police.
- Duties/Responsibilities:** Must acquire and maintain CPR/First Aid certification, Bloodborne Pathogens certification and a Tuberculosis test.
- Supervise and monitor the safety of children in their care.
 - Interact with the children on their level to enhance their learning environment.
 - Organize mealtimes and snacks for children. Clean up after meals.
 - Help children learn and maintain good hygiene.
 - Change the diapers of infants and toddlers.
 - Follow ALL of the Licensing Rules as listed in the Licensing Rules for Child Care Centers Booklet.
 - Assist Lead Caregiver in planning and organizing activities or implement the curriculum that allows children to learn about the world and explore interests.
 - Follow schedules and routines to ensure that children have enough physical activity, rest and playtime. Participate in activities with the children.
 - Assist Lead Caregiver with records of children's progress, routines and interest areas.

Starting Date: Immediately

Salary: \$15.50/hour

Application: A letter of application & resume should be hand delivered to:

Taylor Vertin, Childcare Director
CLK Elementary School
Public Schools of Calumet, Laurium & Keweenaw
57070 Mine St.
Calumet, MI 49913

**The Public Schools of Calumet, Laurium & Keweenaw
Are Equal Opportunity Employers**