

ANNOUNCEMENT OF POSITION VACANCY
CLK Childcare Programs
Public Schools of Calumet, Laurium & Keweenaw

Position: CLK Childcare Program - Paraprofessional for 3s Transition Room

Who We Are: We are dedicated to providing a safe, warm and loving environment that encourages children to learn and grow at their own pace. We understand the role we play when you entrust us to care for your child and we strive to do this by providing caring, professional staff, enriching environments, daily routines and activities in areas of language, math, science, art, music and more to promote each child's individual growth and development. We want to be an extension of your home and be part of the team leading to your child's success.

The Role: Do you have a passion for working with children at a young age? Do you get excited by the opportunity to collaborate with other innovative leaders? At CLK's Early Childhood Center, we focus on structuring innovative learning programs that set a high standard for student learning while building positive relationships with our students. We believe that capturing a child's heart, unlocks their mind to learning. We are looking for a person who has a passion for learning and developing personal relationships. Additionally, we are seeking a person who will lead the continuous development of our youngest students with a focus on social and emotional learning to prepare them for their educational journey. If you are interested in working in a dynamic program to meet the unique needs of young students then CLK's Early Childhood Center is the place for you!

Qualifications:

- Confidence with and love for working with preschool-aged children

Responsibilities:

- Implement individualized supports outlined in IFSPs under lead teacher supervision
- Work cooperatively with the daycare director, lead teacher, assistant,
- Maintain positive relationships with students and staff
- Teach and Support individuals and small groups of students
- Take anecdotal notes to serve as documentation of student progress
- Ensure the smooth operation of the Childcare by helping with all manner of tasks, such as food preparation and service, cleaning and sanitizing, managing student behavior, and maintaining confidentiality

Salary: \$16.00 per hour Monday through Friday

Hours: 7:30 am -12:00pm

Start Date: August 24, 2026

Deadline to Apply: Until Filled

How to Apply: External candidates should send cover letter, resume, transcripts, credentials, and references to:

Mandy Crouch
CLK Elementary School 57070 Mine St.
Calumet, MI 49913
mcrouch@copperisd.org
Phone: (906)337-0311

**THE PUBLIC SCHOOLS OF CALUMET, LAURIUM, AND KEWEENAW ARE
EQUAL OPPORTUNITY EMPLOYERS**